

CARRIER CLINIC-03609626 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CARRIER CLINIC-03609626	126	04/11/2025	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 03/14/2025 07:57 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Michael Haney 03/12/2025 08:11 AM				
	The correct last four digit numbers of the social security number were obtained from the legal guardian. The pupil had originally changed township residence and the document was resubmitted (second approval date 10/29/24; after leaving the school program) . The child was originally in the RCCI for the 2023-2024 school year.				
	To date, said student has only attended school on thirty-one (31) total school days for the 2024-2025 SY.				
	Going forward all Community-based applications will be verified thru a monthly internal audit of all documents collected for the lunch program.				
	Flagged by Kaitlyn Matthews 03/11/2025 08:55 AM				
	Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	CARRIER CLINIC-03609626	810	04/11/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 03/14/2025 07:55 AM CAP Accepted				
	Corrective Action Plan: Submitted by Michael Haney 03/11/2025 12:17 PM All USDA non-discrimination statements are included on all programs and materials/documents to households and posted on the SFA;s website. The sample notification letter was updated effective March 10, 2025 (Form 70; English & Form 70S; Spanish) and was used for a new enrolled pupil on March 10, 2025. The new June 2024 notification letter form is now part of the departments distribution routine.				
	Flagged by Kaitlyn Matthews 03/11/2025 08:56 AM The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	EAST MOUNTAIN SCHOOL-3359	409	04/11/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 03/14/2025 07:56 AM CAP Accepted				
	Corrective Action Plan: Submitted by Melissa Walker 03/13/2025 09:35 AM The SFA will ensure the proper counting and distribution of milk to all students in the serve program. Team responsible for production records will comply through monitoring and reeducation via SNEARS Production Record Webinar. Team member completed 3/12/25 (see attached certificate of completion). Review of documentation procedures occurred with team on 3/12/25. Green Leafy Vegetable was omitted on that week in review. Current menu complies with having a green vegetable sub-group (see attachment). Flagged by Kaitlyn Matthews 03/11/2025 09:41 AM Review period, missing components: 55 meals are not reimbursable due to missing component. 2/3/25- 8 students did not have milk. 2/5/25- 16 students did not have milk. 2/6/25- 16 students did not have fruit. 2/7/25- 15 students did not have milk. Additionally, vegetable subgroup Dark Green was not served during the review week. At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	EAST MOUNTAIN SCHOOL-3359	410	04/11/2025	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 03/14/2025 07:56 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Melissa Walker 03/13/2025 09:36 AM				
	The recipe for Turkey Bolognese Sauce was adjusted to meet the standard of a minimum of 2 ounce equivalents for Grade 9-12. The recipe was changed from 15lbs of 85% ground turkey to 20 lbs of 85% ground turkey. The serving will now credit as 2.1 ounce equivalents of meat/meat alternative which meets the minimum standard. Recipe attached.				
	Flagged by Kaitlyn Matthews 03/11/2025 09:41 AM				
	Review week, insufficient quantities:				
	2/3/25- Turkey Bolognese Sauce was served crediting as 1.6-oz. equivalents meat/meat alternate (M/MA), per recipe & production record serving size is 1/2 cup. Per the Lunch Meal Pattern (Form 198), Grades 9-12 must be offered a minimum of 2 oz. equivalents M/MA daily.				
	At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. At lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered.				
	Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged